



ANSO Honors Nomination Process and Requirements

ANSO honors are presented by the Board of Directors (BOD) to recognize the dedication and contributions of members or chapters to the association and the Hispanic community. The following honors will be considered for presentation yearly:

1. LEADERSHIP AND EXCELLENCE: Recognizes an ANSO national BOD member who shows sustained dedication to leadership and vision towards ANSO's spirit and intent, and a firm personal commitment to ANSO's mission assisting efforts in workforce diversity recruitment and retention by fostering personal growth and professional development of officers, enlisted, and civilian personnel; providing mentoring, networking, training, and educational opportunities; or engaging the Hispanic community through outreach initiatives.

2. LIFETIME ACHIEVEMENT: Recognizes an ANSO member who has served honorably and with dedication for a specified period of 20 years or more. The recipient must have demonstrated unwavering involvement in advancing the goals and mission of ANSO, served as a role model to the Hispanic community, and promoted leadership among personnel of all ranks.

3. OUTSTANDING CHAPTER PROGRAM: Recognizes the Chapter with the most outstanding overall program and engagement. The BOD will evaluate what the Chapter is doing to support ANSO's mission and purpose. Examples of an active and engaged program include detailed data demonstrating involvement in Hispanic Heritage celebrations, Youth and mentoring programs, collaborative programs with community organizations to further the ANSO image as a service organization, career development and training programs, and programs to support officer trainees.

D. NOMINATION PROCEDURES

1. Award Period: 1 December 2023 through 1 June 2024.

2. Nomination Allocations: Commands and Chapter Presidents are allocated only one (1) nominee per category per award period.

3. Format: All nominations must use Times New Roman, 12- point font, and 1-inch margins. Save the file in Portable Document Format (PDF file). Incomplete packages will not be considered. Packages must contain the following elements:

- Active and Reserve Duty nominees must include a letter of recommendation from their Commanding Officer. Retirees, Veterans, and Civilians must submit a letter of recommendation from their ANSO Chapter President.
- Description of accomplishments (two-page limit).
- Award citation (maximum of 18 lines using Microsoft Word landscape orientation).
- Nominee's professional biography (one-page limit).



- High-resolution official photo in uniform (Active/Reserve) or headshot in professional business attire (Retirees, Veterans, and Civilians)
- Fill out and submit all the above via the online Award Nomination Form.

4. Nomination Submissions: Submit nomination packages via the online Award Nomination Form.

5. Submission Deadlines: All nominations must be submitted no later than 2359 on 30 April for the spring regional symposium and no later than 2359 on 31 October for the fall regional symposium. Unless specifically stated otherwise in an award's nomination package.

6. Nomination Endorsements: At a minimum, a 05 Commander must endorse the nomination package.