



PRIMERA CLASE OR FIRST RATE AWARD FOR EXCELLENCE IN OPERATIONAL COMPETENCE

Nomination Process:

A command or a chapter will prepare the award submission package with the following elements:

- Active and Reserve Duty nominees must include a letter of recommendation from their Commanding Officer.
- Award Nomination Form (Enclosure 1).
- Description of accomplishments (two-page limit).
- Award citation (maximum of 18 lines using Microsoft Word landscape orientation).
- Nominee's professional biography (one-page limit).
- High-resolution official photo in uniform (Active/Reserve) or headshot in professional business attire (Retirees, Veterans, and Civilians)

Please use Times New Roman, 12- point font, and 1-inch margins. Save the file in Portable Document Format (PDF file). The award period is from 01 April to 31 March. Submit award packages by midnight on 30 April or 31 October.

Award Requirements:

1. Be an active duty or Reserve service member. ANSO welcomes nominations for enlisted and officers alike.
2. Provide examples through the narrative illustrating the candidate's high problem-solving abilities, exemplary moral living by the Core Values, and strong Operational Planning and Problem-Solving skills in the execution of respective duties.