



## **LA CRESTA DE LA OLA OR THE CREST OF THE WAVE AWARD FOR PERSISTENT COMMITMENT TO EXCELLENCE**

### **Nomination Process:**

A command or a chapter will prepare the award submission package with the following elements:

- Active Duty, Reserve Duty and GS nominees must include a letter of recommendation from their Commanding Officer or equivalent. Retirees, Veterans, and Civilians (non-GS) must submit a letter of recommendation from their ANSO Chapter President.
- Award Nomination Form (Enclosure 1).
- Description of accomplishments (two-page limit).
- Award citation (maximum of 18 lines using Microsoft Word landscape orientation).
- Nominee's professional biography (one-page limit).
- High-resolution official photo in uniform (Active/Reserve) or headshot in professional business attire (Retirees, Veterans, and Civilians)

Please use Times New Roman, 12- point font, and 1-inch margins. Save the file in Portable Document Format (PDF file). The award period covers from 01 April to 31 March. Submit award packages by midnight on 30 April or 31 October.

### **Award Requirements:**

1. Be a commissioned junior officer (O1 to O4; active, reserve, retired, or veteran), GS (GS5 to GS 12) of any of the Services or a civilian.
2. Demonstrate active command involvement in leadership development through the promotion of dignity and respect of all team members.
3. Show involvement in ANSO's functional areas of recruitment, promotion, and retention to the Services.
4. Identify areas of continuous personal improvement, and how these have impacted on the individual as a person and as a member of any of the Services.
5. Provide examples that indicate how this candidate is a change agent and develops initiatives dedicated to process improvement to the organization.

Enclosure (3)